

**BRENTWOOD UNION FREE SCHOOL DISTRICT**  
**Brentwood, NY**



**Board of Education**  
**Business Meeting Minutes**  
**September 20, 2023**

**CALL TO ORDER**

Eileen Felix called the meeting to order at 6:03 p.m.

**ATTENDANCE**

Eileen Felix – President  
Cynthia Ciferri – 2<sup>nd</sup> Vice President  
Brandon Garcia- Trustee  
Maria Malave- Trustee

Julia Burgos – 1<sup>st</sup> Vice President  
Hassan Ahmed– Trustee  
Eileen Harman – Trustee

**ALSO IN ATTENDANCE**

Richard Loeschner – Superintendent  
Wanda Ortiz-Rivera – Assistant Superintendent of Secondary Education and Bilingual  
Education  
Stacy O'Connor- Assistant Superintendent for Finance and District Operations  
Neil Block- School Attorney  
Ayanna Thomas- School Attorney  
Chris Cruz- School Attorney  
Sophia Terrassi- School Attorney

**CONVENE BUSINESS MEETING**

Motion made by Maria Malave, second by Hassan Ahmed and **UNANIMOUSLY APPROVED (7-0-0)** to convene the meeting at 6:03 p.m.

Motion made by Eileen Harman, second by Brandon Garcia and **UNANIMOUSLY APPROVED (7-0-0)** to recess general session and enter into executive session at 6:03 p.m. for the purpose of employment history of a particular person, matters leading to the appointment of a particular person, matters leading to the discipline of a particular person and seeking legal advice from the Board's attorney.

## **PUBLIC SESSION**

Motion made by Cynthia Ciferri, second by Julia Burgos and **UNANIMOUSLY APPROVED (7-0-0)** to adjourn executive session and reconvene public session at 8:15 p.m.

## **CONSENT AGENDA B.1.a. THROUGH B.1.m.**

Motion made by Brandon Garcia, second by Julia Burgos and **UNANIMOUSLY APPROVED (7-0-0)** consent agenda B.1.a. through B.1.m., which consists of the following items:

- (a) Treasurer's Report
- (b) Investment Report
- (c) Revenue Report
- (d) Cash Disbursement
- (e) School Lunch Fund
- (f) Student Activity Fund
- (g) Budget Transfers
- (h) Void Checks
- (i) Appropriation Status
- (j) Bank Reconciliation
- (k) Cash Flow Analysis
- (l) Trial Balance
- (m) Claims Audit Report

## **CONSENT AGENDA B.2. a. THROUGH B.2.aa.**

Motion made by Hassan Ahmed, second by Cynthia Ciferri and **UNANIMOUSLY APPROVED (7-0-0)** consent agenda B.2.a. through B.2.aa. which consist of the following items:

### **Minutes of Board of Education Meetings**

The Minutes of the following Meeting have been accepted as submitted:

- August 24, 2023, Board of Education Business Meeting

### **2023 NYSSBA Annual Business Meeting**

BE IT RESOLVED, that the Board of Education hereby appoints Brandon Garcia as voting delegate for the 2023 NYSSBA Annual Business Meeting being held on October 16, 2023.

### **Membership to the Brentwood Chamber of Commerce**

BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves its membership to the Brentwood Chamber of Commerce.

### **Reimbursements**

BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves reimbursements to the following Board members:

<b>Board Members</b>	<b>Function</b>	<b>Date</b>	<b>Cost</b>
Cynthia Ciferri	Brentwood Chamber of Commerce Gala	September 21, 2023	\$150.00
Eileen Felix	Brentwood Chamber of Commerce Gala	September 21, 2023	\$150.00
Brandon Garcia	Brentwood Chamber of Commerce Gala	September 21, 2023	\$161.00
Eileen Harman	Brentwood Chamber of Commerce Gala	September 21, 2023	\$150.00

### **Tax Rate Calculation for 2023/2024 School Year**

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the tax levy increase of 0% for the 2023-2024 school year.

### **2024-2025 Budget Calendar**

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby adopts the 2024-2025 Budget Calendar, as required by Board of Education regulation 6110-R.

### **Resolution to Amend August 24, 2023, Business Agenda- Item B.2.i. New Petty Cash Designee**

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby amends item B.2.i. *New Petty Cash Designee*, which was previously approved at the August 24, 2023, Board of Education Business Meeting: and

BE IT FURTHER RESOLVED that the resolution shall be amended to include the petty cash amount of \$50 for the Production Department and Evania Galindez as the designee for the 2023-2024 school year.

### **Interim Department Head of English Language Arts (ELA)**

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby appoints retired administrator Jose Suarez, as a leave replacement in the position of Interim Department Head of English Language Arts (ELA) for Brentwood High School beginning Tuesday, August 29, 2023; and

BE IT FURTHER RESOLVED that Mr. Suarez shall be remunerated \$300 per day, for days worked.

#### **Acting Assistant Principal, BHS-Freshman Campus**

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby appoints retired administrator Kevin McNicholas, as a leave replacement in the position of Acting Assistant Principal, BHS-Freshman Campus beginning Wednesday, September 6, 2023, through Friday, September 8, 2023; and

BE IT FURTHER RESOLVED that Mr. McNicholas shall be remunerated \$300 per day, for days worked.

#### **Extra-Classroom Activity Reconciliation**

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the final version of the Extra-Classroom Activity Reports for all schools for the 2022-2023 school year.

#### **Central Treasurer for Brentwood High School Student Activity Funds**

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby appoints Ms. Patricia DeCotis as the Central Treasurer for all club and activity funds at the High School for the 2023-2024 school year; and

BE IT FURTHER RESOLVED that in accordance with Article 26 of the negotiated agreement between the Brentwood School District and the Brentwood Teachers Association, Ms. DeCotis shall be remunerated in the amount of \$3,820.89.

#### **Donation from Future Stars Tennis, LLC**

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby accepts, with thanks, a donation from Future Stars Tennis, LLC in the amount of \$7,750 which shall be deposited to the District's General Fund account.

#### **Special Education Committees**

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the following Special Education Committees for the 2023-2024 school year:

1. DCSE and SCSE Personnel
2. Proposed Alternates
3. Pre-School Committee
4. Early Intervention Program
5. Surrogate Parents
6. Listing of Proposed DCSE Schedule

### **Impartial Hearing Officers**

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the rotational list of Impartial Hearing Officers provided by the New York State Education Department for the 2023-2024 school year; and

BE IT FURTHER RESOLVED that the Assistant Superintendent of Special Education and the Coordinator of Special Education, Secondary are designated the responsibility of accessing and reporting all Web-Based requirements pertaining to Impartial Hearings.

### **Resolution for Subcontractors with HTP Mechanical**

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the use of subcontractors when piggybacking on East Islip Bid# 051222-1 for Oil Buner Maintenance, Repair and Service of which was awarded to HTP Mechanical Corp. and extended for the 2023-2024 school year.

### **Resolution to Amend Contract with Academic Language Learning Institute, Inc.**

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves amending the contract with Academic Language Learning Institute, Inc. of which was previously approved at the June 22, 2023 Board of Education Business Meeting under agenda item B.2.v. to be paid through the district's American Rescue Plan - Elementary and Secondary School Emergency Relief (ARP-ESSER3) Funds, but will now be paid through the General Contractual budget instead.

### **Contract for Our Lady of Peace at Montfort Therapeutic Residence**

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby authorizes the President of the Board to execute a Contract and Rider between Brentwood Union Free School District and Our Lady of Peace Academy at Montfort Therapeutic Residence, to provide educational services to specific students residing in the Brentwood Union Free School District, at a rate of \$184 per pupil, per day, for the 2023-2024 school year.

### **Special Education Services Contract**

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby authorizes the President of the Board of Education to execute a Special Education Services Contract with Bay Shore Union Free School District to provide special education services to specific students residing in the Brentwood Union Free School District beginning July 1, 2023, and ending on June 30, 2024.

### **Special Education Contracts for Services**

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby authorizes the President of the Board of Education to execute contracts with providers of special education/related services, to specific students residing within the Brentwood School District, beginning September 1, 2023, and ending June 30, 2024, the list of which includes the following:

1. DaVinci Education & Research
2. Mary Finn, dba Carmine F. Zito and Associates Speech and Hearing Center

### **Special Education Contracts for Services**

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby authorizes the President of the Board of Education to execute contracts with providers of special education/related services, to specific students residing within the Brentwood School District, beginning September 1, 2023, and ending August 31, 2024, the list of which includes the following:

1. Behavior Solutions, Inc.
2. Soliant Health

### **Addendum to Horizon Healthcare Staffing Agreement**

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby authorizes the President of the Board to execute an addendum to the Horizon Healthcare Staffing Agreement, dated July 6, 2023, to now reflect additional hours with a minimum of four (4) hours for one (1) RN or LPN to

### **Addendum to Horizon Healthcare Staffing Agreement- continued**

assist a specific student residing in the Brentwood School District and attending UCP of Greater Suffolk; the rates are as listed below: .

<b>Position</b>	<b>Rate</b>
Student Transportation RN	\$100 per hour (1.5 hr. minimum)
Student Transportation LPN	\$80 per hour (1.5 hr. minimum)
Registered Nurse	\$68.80 per hour (1:1 skilled nursing service for a special needs student)
Licensed Practical Nurse	\$55 per hour (1:1 skilled nursing services for a special needs student)

### **Contracts for Approval**

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby authorizes its President to execute contracts with vendors who shall provide professional development/educational services to teaching staff and/or students, the list to includes the following:

<b>Vendor</b>	<b>Amount</b>	<b>Fund</b>	<b>Duration of Contract</b>
Access2Achieve	\$25,000	General Funds	9/20/23-6/30/24
Brainfuse	\$17,000	General Funds	9/20/23-6/30/24
Collins Education	\$121,800	General Funds	9/20/23-6/30/24
Ed Life Consulting	\$42,800	General Funds	9/20/23-6/30/24
Franklin Covey Client Sales, Inc.	\$72,000	Title II Funds	9/20/23-6/30/24
Girls Inc. (one contract three different funding sources)	\$44,750 \$28,576 \$9,000	ARP-ESSR3 ARP-LIT Title IV Funds	9/20/23-6/30/24
Head Start	\$486,000	UPK	9/20/23-6/30/24
HVAC-SCCC	\$61 Per Credit	ARP-Lost Instructional Time	9/20/23-6/30/24
Our Lady of Guadalupe Catholic School	Per Pupil Amt. \$206.99	Title I, Part A	9/20/23-6/30/24
Outreach House	\$202,884	Title ID	9/20/23-6/30/24
Reading Writing Proj.	\$26,000	General Funds	9/20/23-6/30/24
SAVVAS Learning	\$28,600	Language Arts Department	9/20/23-6/30/24
Shepherds Gate	\$3,726,000	UPK	9/20/23-6/30/24
Shepherds Gate	\$1,134,000	SUFDPK	9/20/23-6/30/24
Teatro Experimenta Yerbabruja	\$41,400	ARP-ESSR3	9/20/23-6/30/24
Winsor Learning LLC	\$11,400	General Funds	9/20/23-6/30/24

### **Graham International Consulting & Research**

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby authorizes the President of the Board of Education to

renew an Agreement between the Brentwood Union Free School District (BUFSD) and Graham International Consulting & Research, Inc. The Agreement is for Graham International Consulting & Research, Inc. to provide (1) My Brother's Keeper Family and Community Engagement Program (MBKFCEP) consulting services; and to coordinate all services and provide all supplies and materials for MBKFCEP activities, including an annual culminating event; and (2) to provide My Brother's Keeper Fellow's Program (MBKFP) mentor services.

BE IT FURTHER RESOLVED that the term of this Agreement shall extend from October 20, 2022 and terminate on August 18 2025; And the fee, not to exceed \$31,500 annually, for a grand total of \$94,500 will be paid through the District's My Brother's Keeper Family and Community Engagement Program (MBKFCEP) grant funds (\$30,000), and My Brother's Keeper Fellow's Program (MBKFP) grant funds (\$1,500).

### **Student Data Privacy Ed Law 2d Rider Agreements**

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby authorizes the President of the Board of Education to fully execute student data privacy agreements with the following Contractors, who may receive access to student data which are regulated by Ed Law 2d;

<b>Contractor</b>	<b>Duration of Agreement</b>
Carnegie Learning	09/20/23 through 09/19/24
Wayside Publishing	09/20/23 through 09/15/24

### **Interim Department Head of English as a New Language (ENL) Instruction and Bilingual Content Area Instruction**

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves retired administrator Mary Alice Gans, to continue as a leave replacement in the position of Department Head of English as a New Language (ENL) Instruction and Bilingual Content Area Instruction beginning Monday, October 2, 2023, through Thursday, November 30, 2023; and

BE IT FURTHER RESOLVED that Ms. Gans shall be remunerated \$300 per day, for days worked.

### **Insurance Agreement**

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby authorizes the President of the Board to execute an Insurance Agreement with the following transportation company, as recommended by the New York Schools Insurance Reciprocal (NYSIR):



- Fantastic Tours and Travel, Inc

**Field Trip**

BE IT RESOLVED, that upon the recommendation of the Superintendent, the Board of Education hereby approves the following out-of-state field trip:

<b>TRIP</b>	<b>DATE</b>	<b>STUDENTS</b>	<b>CHAPERONES</b>	<b>COST</b>
<b>Brentwood High School Out of State:</b> Annual Senior Class trip to Dorney Park 3830 Dorney Park Rd Allentown, PA 18104  <b>Transportation:</b> Coachman Luxury 631-390-9003	Departing from BHS Friday, October 27, 2023 at 1:00 pm. arriving at Dorney Park at 5:30 pm.  Depart Dorney Park at 11:00 pm and return to BHS at approx. 2:30 am.	Approximately 300 students	<b>Chaperones:</b> C. Cereola S. Rivas 18 additional chaperones	Cost per student is approx. \$56  Costs will be covered by students and fundraising efforts  Trip is of no cost to the District

BE IT FURTHER RESOLVED that students will be required to make up the work missed due to these activities. The submission of appropriate permission slips by parent/guardian will be required.

**COMMITTEE ON SPECIAL EDUCATION AND RELATED MATTERS**

Motion made by Brandon Garcia, second by Eileen Harman and **UNANIMOUSLY APPROVED (7-0-0)** consent agenda C.1.a. and C.1.b. which consists of the following:

**CPSE**

1. 06-07-23
2. 07-03-23
3. 07-06-23
4. 07-12-23
5. 07-12-23
6. 07-13-23

- K. Clarke
- K. Clarke
- D. Monastero
- J. Brock
- A. Krumholz
- D. Monastero

**CPSE- continued**

7. 07-17-23
8. 07-18-23
9. 07-18-23
10. 07-19-23
11. 07-25-23
12. 07-26-23

- J. Brock
- D. Monastero
- J. Brock
- A. Krumholz
- J. Brock
- J. Brock

13.07-27-23		D. Monastero
14.08-03-23		A. Krumholz
15.08-03-23		D. Monastero
16.08-10-23		K. Clarke
17.08-10-23		D. Monastero
18.08-15-23		J. Brock
19.08-15-23		D. Monastero
20.08-15-23		K. Clarke
21.08-22-23		J. Brock
22.08-23-23		J. Brock
23.08-24-23		A. Krumholz
24.08-24-23		K. Clarke
25.08-30-23		A. Krumholz
26.08-30-23		K. Clarke
27.09-05-23		J. Brock
28.09-06-23		J. Brock
29.09-07-23		J. Brock

**CSE**

1. 03-20-23	SCSE 45 AR Addendum	D. Monastero
2. 03-22-23	SCSE 81 AR Addendum	J. Brock
3. 05-03-23	SCSE 45 AR Addendum	D. Monastero
4. 05-17-23	SCSE 190 AR Addendum	K. Clarke
5. 05-22-23	SCSE 45 AR Addendum	D. Monastero
6. 06-15-23	SCSE 45 AR Addendum	D. Monastero
7. 06-20-23	SCSE 45 AR Addendum	D. Monastero
8. 07-21-23	DCSE DAS Addendum	A. Seneus
9. 07-25-23	DCSE DES Addendum	E. Sheehan
10.07-26-23	DCSE DES Addendum	E. Sheehan
11.07-28-23	Amend IEP-No CSE N04 Addendum	C. Lapham
12.08-01-23	SCSE 92 Addendum	L. Grant
13.08-01-23	DCSE DAS Addendum	A. Seneus
14.08-02-23	DCSE DDF Addendum	D. Farrell
15.08-09-23	SCSE 92 Addendum	L. Grant
16.08-10-23	DCSE DAS Addendum	A. Seneus
17.08-15-23	DCSE DDF Addendum	D. Farrell
18.18-16-23	SCSE 92 Addendum	L. Grant
19.08-21-23	SCSE 113 AR Addendum	N. Tully
20.08-23-23	DCSE DES	E. Sheehan

**CSE- continued**

21.08-25-23	DCSE DAS	A. Seneus
22.08-28-23	DCSE DNT	N. Tully
23.08-29-23	SCSE 113 AR	N. Tully
24.08-30-23	DCSE DDF	D. Farrell

**APPOINTMENTS, RESIGNATIONS & LEAVES: CERTIFICATED PERSONNEL**

Motion made by Maria Malave second by Cynthia Ciferri and **UNANIMOUSLY APPROVED (7-0-0)** the following resolution:

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the Certificated Personnel Action Report below for the September 20, 2023 Board meeting

No.	Name	Position	Certification Status	Start/End Dates (PEL List, Probationary, Partial Replacement Contracts - Replacement Contracts Extended, Permanent Substitutes)	Step
<b>Probationary Contracts</b>					
1.	Arniel Deorag*	Social Studies	Initial	09/05/23-09/04/27	BA 1
2.	Vernique Hayek***	Psychologist	Permanent	10/10/23-10/09/26 (Prior Tenure)	DR 6
2a.	Esther Hoyos*	Language	Professional	09/05/23-09/04/27	MA 5
<b>One Year Leave Replacement</b>					
3.	Brittany McDermott	Special Education	Initial	09/05/23-06/30/24	MA 1
<b>Part Time Contract - .4</b>					
4.	James Fensterer	Art	Initial	09/11/23-06/30/24	BA 1
5.	Monica Malcolm	ENL	Initial	09/05/23-06/30/24	BA 1
<b>Revisions of Salary from BOE Meeting of 08/24/23</b>					
6.	Steven Horner*	Business	Initial	09/05/23-09/04/27	<b>BA 30 2</b>
<b>Revision of Start Date From BOE Meeting of 8/24/23</b>					
7.	Robert Fernandez*	Science	Initial	<b>09/26/23-09/25/27</b>	MA 3
8.	Mauricio Romero*	Language	Professional	<b>09/26/23-09/25/27</b>	MA 30 6
<b>Declination of Position From BOE Meeting of 07/20/23</b>					
9.	Laura Tanklowitz*	Elementary	Professional	09/05/23-09/04/27	MA 15 5
<b>Deletion of .2 Part Time Contract From BOE Meeting of 08/24/23</b>					
10.	Grace Lawrence	ELA	Initial	09/05/23-06/30/24	BA 1



**Certificated Personnel- continued**

No.	Name	Position	Certification Status	Start/End Dates (PEL List, Probationary, Partial Replacement Contracts - Replacement Contracts Extended, Permanent Substitutes)	Step
<b>Resignation</b>					
44.	Lindsey Eaton	Permanent Sub		09/11/23	
<b>Coaches</b>					
45.	Kelsey Krumholtz	North Middle Cheerleading			Advisor
46.	Julia Makboulain	West Middle Cheerleading			Advisor
47.	Anthony Jimenez	Fall Weight Room			D1-5
48.	Brian Redden	East Middle Assistant Football Coach			D1-5
<b>Elementary Per Diem Substitutes</b>					
	Ariana Vargas	09/01/23	Brianna Gomez	09/11/23	
	Leslie Diaz	09/05/23	Jessica Shelley	09/11/23	
	Sophia DiMaio	09/05/23	John Fleming	09/13/23	
	Brianna Rosa	09/05/23	Purneet Jassal	09/13/23	
	Rosita Vazquez	09/05/23	Emily Geraci	09/15/23	
	Vanessa Velasco	09/05/23			
<b>Secondary Per Diem Substitutes</b>					
	Lillian Dookram	09/05/23	Bryce Vancott	09/06/23	
	Priscilla Rivera	09/05/23	Maravilha Ani	09/14/23	
	Jennifer Gonzalez	09/06/23			
<b>Retired Per Diem Sub Teachers</b>					
	Linda Romeo	08/30/23	Debra Morelli	09/08/23	
<b>Evening HS/ENL/ABE/HSE/Adult Ed</b>					
	Ashley Acampora	ADED Teacher			
	Awida DeJesus	ADED Teacher			
	Daphene Herron	ADED Substitute			
	Zenel Hudson	EHS Substitute			
	Jason Klosowicz	EHS Substitute			
	Kathryn Parvis	EHS Substitute			

<b>Mentors</b>					
	Lori Bettenhauser	Thomas Drum			
	Lisa Borelli	Stephanie Makowski			
	Angela Clark	Maria Palminteri			
	Michelle Corino	Dina Protus			
<b>2023-2024 6<sup>th</sup> Period Contracts (As Attached)</b>					

\*To be eligible to receive tenure, the probationer must receive composite or overall APPR ratings of either effective or highly effective in at least three of the four preceding years, and if the probationer receives an ineffective composite or overall APPR rating in the final year of the probationary period he/she will not be eligible for tenure at that time.

**Certificated Personnel- continued**

\*\*The probationary period may be shortened pursuant to Education Law Section 3012 provided that the probationer can demonstrate that he/she received an APPR rating in each of the years preceding the probationary appointment for which the probationer is seeking Jarema credit.

\*\*\*The probationary period may be shortened pursuant to Education Law Section 3012 because the probationer has received tenure in Brentwood or another school district or BOCES provided that the probationer can demonstrate that he/she received an APPR rating in his/her final year of service in former tenure area in Brentwood or in his/her final year of service in the other school district or BOCES.

<b>2023-2024 6<sup>th</sup> Period Contracts</b>			
<b>No.</b>	<b>Assignment</b>	<b>Beginning</b>	<b>Ending</b>
358	Dean of Students	9/1/2023	6/30/2024
2073	MASH	9/1/2023	6/30/2024
2548	French	9/1/2023	6/30/2024
2799	Elementary	9/1/2023	6/30/2024
2848	MASH	9/1/2023	6/30/2024
3114	Elementary/bil	9/1/2023	6/30/2024
9226	Social Studies	9/1/2023	6/30/2024
4536	Elementary	9/1/2023	6/30/2024
4786	Elementary	9/1/2023	6/30/2024
5914	MASH	9/1/2023`	6/30/2024
5948	MASH	9/1/2023	6/30/2024
5971	MASH	`9/1/2023	6/30/2024
6542	MASH	9/1/2023	6/30/2024
6590	MASH	9/1/2023	6/30/2024
6618	MASH	9/1/2023	6/30/2024
6786	Technology	9/1/2023	6/30/2024
6875	Special Ed	9/1/2023	6/30/2024
6956	MASH	`9/1/2023	6/30/2024
6981	Special Ed	9/1/2023	6/30/2024
6982	MASH	`9/1/2023	6/30/2024
7119	Special Ed	9/1/2023	6/30/2024
7155	Math	9/1/2023	6/30/2024
7547	MASH	`9/1/2023	6/30/2024
7767	Elementary	9/1/2023	6/30/2024
7810	Dean of Students	9/1/2023	6/30/2024
7878	Technology	9/1/2023	6/30/2024
8585	Dean of Students	9/1/2023	6/30/2024
9015	Math AIS	9/1/2023	6/30/2024
9264	Dean of Students	9/1/2023	6/30/2024
9284	MASH	9/1/2023	6/30/2024
9293	MASH	`9/1/2023	6/30/2024
9386	MASH	9/1/2023	6/30/2024
9560	Social Studies/Bil	9/1/2023	6/30/2024

6<sup>th</sup>  
continued

Period Contracts-

<b>2023-2024 6<sup>th</sup> Period Contracts</b>				
<b>No.</b>	<b>Assignment</b>	<b>Beginning</b>	<b>Ending</b>	
9631	MASH	9/1/2023	6/30/2024	
9740	MASH	9/1/2023	6/30/2024	
9753	Dean of Students	9/1/2023	6/30/2024	
9805	Social Studies	9/1/2023	6/30/2024	
9838	Math	9/1/2023	6/30/2024	
9846	MASH	9/1/2023	6/30/2024	
10080	Technology	9/1/2023	6/30/2024	
10179	MASH	9/1/2023	6/30/2024	
10352	Dean of Students	9/1/2023	6/30/2024	
10422	Language - NLA	9/1/2023	6/30/2024	
10502	Special Ed	9/1/2023	6/30/2024	
10864	MASH	9/1/2023	6/30/2024	
11103	Elementary	9/1/2023	6/30/2024	
11415	Social Studies	9/1/2023	6/30/2024	
11606	Music	9/1/2023	6/30/2024	
11653	Elementary	9/1/2023	6/30/2024	
11887	Language	9/1/2023	6/30/2024	
12227	Technology	9/1/2023	6/30/2024	
12253	Technology	9/1/2023	6/30/2024	
12711	Special Ed	9/1/2023	6/30/2024	
12863	Language - NLA	9/1/2023	6/30/2024	
12885	Home & Careers	9/1/2023	6/30/2024	
12938	ENL	9/1/2023	6/30/2024	
12945	Dean of Students	9/1/2023	6/30/2024	
13015	MASH	9/1/2023	6/30/2024	
14096	Technology	9/1/2023	6/30/2024	
15037	Social Studies	9/1/2023	6/30/2024	
16137	EHS Dean of Students	9/1/2023	6/30/2024	
16146	Technology	9/1/2023	6/30/2024	
16342	ENL	9/1/2023	6/30/2024	
16600	MASH	9/1/2023	6/30/2024	
16724	Science/Bil	9/1/2023	6/30/2024	
16897	Elementary	9/1/2023	6/30/2024	
17115	Language - NLA	9/1/2023	6/30/2024	

**6<sup>th</sup> Period Contracts- continued**

2023-2024 6 <sup>th</sup> Period Contracts				
No.	Assignment	Beginning	Ending	
17186	Family & Consumer	9/1/2023	6/30/2024	
17313	Elementary	9/1/2023	6/30/2024	
17269	MASH	9/1/2023	6/30/2024	
17270	Technology	9/1/2023	6/30/2024	

No.	Name	Position	Reason	Effective Date	
<b>Teaching Assistants: Appointments</b>					
1.	Brea Solis	Instructional TA, 6 hrs. daily	Replacement	09/06/23	
<b>Teaching Assistants: Reclassifications</b>					
2.	Nicole Boylan	Special Ed. TA, 6 hours daily	Reclassification	09/06/23	
3.	Deborah Schaller	Special Ed. TA, 6 hours daily	Reclassification	09/06/23	
	17808	MASH	9/1/2023	6/30/2024	
	19159	Language	9/1/2023	6/30/2024	
	19877	Special Ed	9/1/2023	6/30/2024	
	20286	Elementary	9/1/2023	6/30/2024	Sept thru Jan
	21492	Special Ed	9/1/2023	6/30/2024	
	21694	MASH	9/1/2023	6/30/2024	
	22698	MASH	9/1/2023	6/30/2024	

**APPOINTMENTS, RESIGNATIONS & LEAVES: NON- CERTIFICATED PERSONNEL**

Motion made by Julia Burgos, second by Cynthia Ciferri to approve the following motion:

As Amended, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the Non-Certificated Personnel Action Report below for the September 20, 2023 Board meeting which now includes James Conquest, School Crew Maintenance Leader.

For the motion: Eileen Felix, Julia Burgos, Cynthia Ciferri, Hassan Ahmed, Eileen Harman and Maria Malave.

Abstention: Brandon Garcia

Motion passed: 6-0-1

**Non-Certificated Personnel – continued**



No.	Name	Position	Reason	Effective Date
<b>Teaching Assistants: Appointments</b>				
1.	Brea Solis	Instructional TA, 6 hrs. daily	Replacement	09/06/23
<b>Teaching Assistants: Reclassifications</b>				
2.	Nicole Boylan	Special Ed. TA, 6 hours daily	Reclassification	09/06/23
3.	Deborah Schaller	Special Ed. TA, 6 hours daily	Reclassification	09/06/23
<b>Teaching Assistants: Resignations/Retirements</b>				
4.	Erica Barber	Instructional Reading TA, 6 hrs. daily	Resignation	09/06/23
5.	Liam Clifford	Special Ed. TA, 6 hours daily	Resignation	08/28/23
6.	Amanda Dorst	Instructional TA, 6 hrs. daily	Resignation	09/06/23
7.	Nayrobi Leo Casadiego	Instructional SIF/BIL TA, 6hrs. daily	Resignation	08/21/23
8.	Vanessa Velasco	Instructional ENL TA, 5 hrs. daily	Resignation	09/01/23
<b>Teaching Assistants: Leave of Absence</b>				
9.	Jah-Christo Decembre	Instructional TA, 6 hours daily	LOA effective 09/06/23-10/31/23	
10.	Hannah Ramratan	Instructional ENL TA, 6 hrs. daily	LOA effective 09/06/23-01/31/24	
<b>Teaching Assistants: Per Diem Substitutes</b>				
11.	Jessica Augello	08/29/23	17. Jay Morwood	09/06/23
12.	Sean Dullaghan	09/06/23	18. Irene Rodriguez	09/06/23
13.	Theresa Gebhard	09/18/23	19. Jaelyn Zapata-Bravo	09/06/23
14.	Emily Martinez	09/06/23	19a. Altagracia Sanchez Marte	09/07/23
15.	Katherine Moncion	09/11/23	19b. Saman Tahir	09/13/23
16.	Shaina Montero	09/11/23	19c. Sanober Iqbal	09/06/23
			19d. Saffa Amir	09/19/23
<b>Teacher Assistants: Per Diem Substitutes Resignations/Terminations</b>				
20.	Ghazala Bhatti	09/01/23	23. Irene Rodriguez	09/11/23
21.	Sarah Estrada	09/01/23	24. Yarissa Vasquez	09/01/23
22.	Priscilla Rivera	09/01/23		
<b>School Monitors: Appointments</b>				
25.	Anthony DiMassi	Teacher Aide, 6 hours	Student Need	09/05/23
26.	Wendy Granados Canales	Special Ed. Aide, 6 hours	District Need	09/05/23
27.	Antonia Jackson	Special Ed. Aide, 6 hours	District Need	09/05/23
28.	Cindy Jimenez	Teacher Aide, 6 hours	Replacement	09/05/23
29.	Gissele Maldonado	Special Ed. Aide, 6 hours	District Need	09/05/23
<b>School Monitors: Reclassifications</b>				
29a.	Elizabeth Gavilanez	School Monitor, 5 hours	Reclassified from 5.75 hrs.	09/26/23
<b>School Monitors: Leave of Absence</b>				
30.	Jennefer Miranda	Bus Monitor, 4 hours	LOA effective 09/05/23-01/01/24	
31.	Monica Reyes	Bus Monitor, 4 hours	LOA effective 09/13/23-01/01/24	
31a.	Gelyza Jurado	School Monitor, 6 hours	LOA effective 09/13/23-12/31/23	
<b>School Monitors: Resignations/Retirements</b>				
32.	Esther Anzueto Grajales	Teacher Aide, 6 hours	Resignation	09/06/23
33.	Karina Chacon Uguna	Teacher Aide, 6 hours	Resignation	09/01/23
34.	Rosa M. Cruz	Bus Monitor, 4 hours	Retirement	09/15/23
35.	Melissa Flores	Special Ed. Aide, 6 hours	Resignation	09/01/23
36.	Myrna Guillaume	Bus Monitor, 4 hours	Resignation	08/28/23
37.	Daisy Medina	Special Ed. Aide, 6 hours	Resignation	09/01/23
38.	Liam Monahan	Teacher Aide, 6 hours	Resignation	09/01/23
39.	Heidy Moreno	Teacher Aide, 6 hours	Resignation	09/01/23
40.	Chynna Prescott	Teacher Aide, 6 hours	Resignation	09/01/23
41.	Vanessa Toussaint	Special Ed. Aide, 6 hours	Resignation	

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No.	Name	Position	Reason	Effective Date
<b>School Monitors: Resignations/Retirements</b>				
42.	Mirna Vasquez Lazo	Bus Monitor, 4 hours	Resignation	09/14/23
<b>School Monitors: Per Diem Substitutes</b>				
43	Vincent Accardi	School Monitor		09/06/23
44.	Krystle Alcantara	School Monitor		09/07/23
45.	Aubrey Beavers	Bus Monitor		09/01/23
46.	Karina Chacon Uguna	Teacher Aide		09/07/23
47.	Sabiha Farooq	School Monitor		09/11/23
48.	Maria Flores	Teacher Aide		09/12/23
49.	Melissa Flores	Special Ed. Aide		09/06/23
50.	Olga Flores	School Monitor		09/01/23
51.	Francis Fuentes Fuentes	School Monitor		09/06/23
52.	Maria Garcia	School Monitor		09/06/23
53.	Wendy Grandos Canales	Special Ed. Aide		09/05/23
54.	Cynthia Hussain	School Monitor		09/07/23
55.	Ayesha Iqbal	School Monitor		09/06/23
56.	Antonia Jackson	Special Ed. Aide		09/05/23
57.	Cindy Jimenez	Teacher Aide		09/05/23
58.	Cheryl Kenavan	Health Aide		08/23/23
59.	Gissele Maldonado	Special Ed. Aide		09/05/23
60.	Leidy Navidad Hernandez	School Monitor		09/11/23
61.	Maria Parades Rodriguez	School Monitor		09/06/23
62.	Saira Perveen	School Monitor		09/08/23
63.	Nicole Rhoden	School Monitor		09/07/23
64.	Gabriela Sanchez Gomez	Teacher Aide		09/08/23
65.	Mercedes Wilson Valiente	Bus Monitor		09/01/23
<b>School Monitors: Per Diem Substitute Resignations</b>				
66.	Muhammad Ali	School Monitor		09/01/23
67.	Margaret Beaumont	School Monitor		09/01/23
68.	Katherine Moncion	School Monitor		09/01/23
69.	Theresa Gebhard	School Monitor		09/15/23
<b>Security: Appointments</b>				
70.	Nicholas Atherley	Part Time 10 Month Guard	District Need	09/25/23
71.	David Barnes	Part Time 10 Month Guard	District Need	09/25/23
72.	Joseph Boine III	Part Time 10 Month Guard	District Need	09/25/23
73.	Thomas Harris Jr.	Part Time 10 Month Guard	District Need	09/25/23
74.	Andrea Mitchell	Part Time 10 Month Guard	District Need	09/25/23
<b>Security: Reclassifications</b>				
75.	Jonathan Cross	Full Time 10 Month Guard	District Need	09/25/23
76.	Ramon Hernandez	Sr. Guard Full Time 12 Mo.		08/25/23
<b>Buildings and Grounds Employees: Appointments</b>				
76a.	Peter Carollo	Custodial Worker I-Part Time	Replacement	TBD
<b>Buildings and Grounds Employees: Reclassifications</b>				
77.	Zachary Adamo	Custodial Worker I- N	Replacement	09/25/23
78.	Nezrol Khan	Custodial Worker II	Replacement	TBD
79.	William Molina	Maintenance Mechanic II (Grounds)	Replacement	09/25/23
<b>Resignations/Retirements</b>				
79a.	Michael Davies	Custodial Worker I-N	Retirement	09/28/23

No

**n-Certificated Personnel- Continued**

No.	Name	Position	Reason	Effective Date
<b>Clerical Employees: Appointments</b>				
80.	Alison Finrock	Office Applications Specialist 12M (Provisional)	Replacement	09/26/23
<b>Clerical Employees: Reclassifications</b>				
81.	Kristen Borrero	School Communications Aide 12M	Civil Ser. Requirement Met	09/15/23
82.	Joshua D'Arce	School Communications Aide 12M	Civil Ser. Requirement Met	09/01/23
83.	Andrea DeLeon-Reyes	School Communications Aide 12M	Civil Ser. Requirement Met	09/01/23
84.	Benjamin Dookram	School Communications Aide 12M	Civil Ser. Requirement Met	09/01/23
85.	Adam Esposito	School Communications Aide 12M	Civil Ser. Requirement Met	09/01/23
86.	Carolaindy Febrillet	School Communications Aide 12M	Civil Ser. Requirement Met	09/15/23
87.	Cristina Gomez	School Communications Aide 12M	Civil Ser. Requirement Met	09/15/23
88.	Joel Gonzalez	Sr. Office Asst. Spanish Speaking	District Need	09/26/23
89.	Nusrat Khan	School Communications Aide 12M	Civil Ser. Requirement Met	09/01/23
90.	Ryan Krauth	School Communications Aide 12M	Civil Ser. Requirement Met	09/01/23
91.	Angela McLoughlin	School Communications Aide 12M	Civil Ser. Requirement Met	09/15/23
92.	Gerald Miranda	School Communications Aide 12M	Civil Ser. Requirement Met	09/15/23
93.	Abraham Nieves	School Communications Aide 12M	Civil Ser. Requirement Met	09/01/23
94.	Christian Perez	Office Applications Specialist 12M	2 <sup>nd</sup> Provisional Appt.	09/21/23
95.	Masutha Thyparambath	School Communications Aide 12M	Civil Ser. Requirement Met	09/15/23
96.	Marcella Tibbetts	School Communications Aide 12M	Civil Ser. Requirement Met	09/15/23
97.	Louis Ruchser	School Communications Aide 12M	Civil Ser. Requirement Met	09/15/23
<b>Clerical Employees: Resignations/Retirements</b>				
98.	Siomara Santos	Office Assistant	Resignation	09/18/23
98a.	Julia Solch	Account Clerk	Resignation	09/30/23
<b>School Food Service Employees: Reclassifications</b>				
99.	Marlen Ventura-Adames	Food Ser. Worker, 5.5 hrs	District Need	09/06/23
<b>School Food Service Employees: Leave of Absence</b>				
100.	Dalila Forte	Food Ser. Worker, 5.5 hrs.	LOA effective 09/01/23-06/30/24	
<b>Operational Supervisors: Appointments</b>				
100a.	James Conquest	School Crew Maintenance Leader	Replacement	TBD
<b>Operational Supervisors: Reclassifications</b>				
101.	Michael Rodriguez	Asst. Security Director	Civil Ser. Requirement Met	08/25/23
<b>Per Diem Substitutes</b>				
	Leonila Alarcon	Clerical		08/24/23
	Nicole Rucco	Clerical		08/24/23
	Sheyleen Orellana	Clerical		08/28/23
	Irene Rodriguez	Clerical		09/13/23
	Teresa Aguilar	Food Service		09/05/23
	Marlenis Claros Flores	Food Service		08/31/23
	Carmen Martinez	Food Service		09/13/23
	Sonia Oviedo	Food Service		08/31/23
	Erika Romero de Argueta	Food Service		08/31/23
	Judith Romero	Registered Nurse		09/11/23
	Nicholas Atherley	Security		09/20/23
	David Barnes	Security		08/23/23
	Joseph Boine III	Security		09/04/23
	Thomas Harris Jr.	Security		08/22/23
	Andrea Mitchell	Security		08/28/23
	Patrick Nicolosi	Security		09/07/23
<b>Per Diem Substitutes: Resignations/Terminations</b>				
	Yolande Duverge Blanchard	Food Service		09/01/23

**THREE YEAR PROBATIONARY PERIOD AMENDED – ASSISTANT PRINCIPAL, SECONDARY**

Motion made by Brandon Garcia, second by Maria Malave and **UNANIMOUSLY APPROVED (7-0-0)** the following resolution:

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby amends the four (4) year probationary period for Kate Lasky as Assistant Principal, Secondary, effective August 28, 2023, through August 27, 2027, to now reflect a three (3) year probationary period effective August 28, 2023, through August 27, 2026.

**AGREEMENT AND GENERAL RELEASE**

Motion made by Eileen Harman, second by Cynthia Ciferri and **UNANIMOUSLY APPROVED (7-0-0)** the following resolution:

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves an Agreement and General Release dated September 20, 2023, between the Brentwood Union Free School District and a certain staff member known to the Board of Education and authorizes the President of the Board of Education to execute the Agreement and General Release on behalf of the District.

**MEMORANDUM OF AGREEMENT**

Motion made by Julia Burgos, second by Cynthia Ciferri and **UNANIMOUSLY APPROVED (7-0-0)** to table the following resolution:

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves a Memorandum of Agreement dated September 20, 2023, between the Brentwood Union Free School District, the Brentwood Principals and Supervisors Organization (BPSO) and a certain staff member and authorizes the President of the Board of Education to execute the Memorandum of Agreement on behalf of the District.

**LAST CHANCE AGREEMENT**

Motion made by Cynthia Ciferri, second by Eileen Harman and **UNANIMOUSLY APPROVED (7-0-0)** the following resolution:

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves a Last Chance Agreement dated September 20, 2023, between the Board of Education, Local 237, City Employees Union International Brotherhood of Teamsters and a certain staff member and confirms that it has authorized the President of the Board of Education to execute the Last Chance Agreement on behalf of the District.

**MEMORANDUM OF AGREEMENT BETWEEN BRENTWOOD UNION FREE SCHOOL DISTRICT AND THE BRENTWOOD TEACHERS ASSOCIATION (BTA)**

Motion made by Cynthia Ciferri, second by Eileen Harman and **UNANIMOUSLY APPROVED (7-0-0)** the following resolution:

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves a Memorandum of Agreement dated September 20, 2023, between the Board of Education and the Brentwood Teachers Association (BTA) and confirms that it has authorized the President of the Board of Education to execute the Agreement on behalf of the District.

**ADJOURNMENT**

Motion made by Hassan Ahmed, second by Brandon Garcia and **UNANIMOUSLY APPROVED (7-0-0)** to adjourn the meeting at 9:42 p.m.

Respectfully Submitted

*Stacy O'Connor*

Stacy O'Connor  
Clerk Pro Tem

Approved by the  
Board of Education  
on October 19, 2023