

BRENTWOOD UNION FREE SCHOOL DISTRICT
Brentwood, NY



Board of Education
Special Business Meeting & District Safety Plan Minutes
South Middle School
August 25, 2022

CALL TO ORDER

Eileen Felix called the meeting to order at 6:19 p.m.

ATTENDANCE

Eileen Felix – President	Julia Burgos – 1 st Vice President
Cynthia Ciferri – 2 nd Vice President	Hassan Ahmed– Trustee
Maria Gonzalez-Prescod – Trustee (arrived at 7:25 p.m.)	
Simone Holder-Daniel-Trustee	Maria Malave– Trustee

ALSO, IN ATTENDANCE

Richard Loeschner – Superintendent
Stacy O'Connor- Assistant Superintendent for Finance and District Operations
Candace Gomez- School Attorney
Neil Block- School Attorney

CONVENE BUSINESS MEETING

Motion made by Simone Holder-Daniel, second by Julia Burgos and **UNANIMOUSLY APPROVED (6-0-0)** to convene the meeting at 6:19 p.m.

Motion made by Simone Holder-Daniel, second by Cynthia Ciferri and **UNANIMOUSLY APPROVED (6-0-0)** to recess general session and enter into executive session at 6:20 p.m. for the purpose of negotiations conducted pursuant to the Taylor Law involving CSEA, matters leading to the appointment of a particular person and seeking legal advice from the Board's attorney.

ATTENDANCE

Maria Gonzalez-Prescod arrived at 7:25 p.m.

PUBLIC SESSION

Motion made by Cynthia Ciferri, second by Julia Burgos and **UNANIMOUSLY APPROVED (7-0-0)** to adjourn executive session and reconvene public session at 7:58 p.m.

SPECIAL PRESENTATIONS

District Safety Plan for the 2022-2023 school year

Presented by:

Byron McCray, Director of School Safety

Dr. Vincent Leone, Coordinator of Funded Programs, Compliance and Chief Information Officer

STUDENT LIAISON'S

Jose Delgado

Minnahil Tariq

ORDER OF BUSINESS

Motion made by Julia Burgos, seconded by Cynthia Ciferri and **UNANIMOUSLY APPROVED (7-0-0)** the following resolution:

BE IT RESOLVED, that the Board of Education hereby suspends the order of business for this meeting and this meeting only according to Policy 2350.

CONSENT AGENDA B.2. a. THROUGH B.2.n.

Motion made by Maria Gonzalez-Prescod, second by Cynthia Ciferri and **UNANIMOUSLY APPROVED (7-0-0)** consent agenda B.2. a. through B.2.n. which consist of the items below.

Minutes

The Minutes of the following meeting was accepted as submitted:

- August 10, 2022, Board of Education Business Meeting

Reimbursements

BE IT RESOLVED, that the Board of Education approves reimbursements to the following Board members :

Board Members	Function	Date	Cost
Eileen Felix	NYSSBA Leadership in Education Event- Albany	August 12-13, 2022	\$67.35
Julia Burgos	NYSSBA Leadership in Education Event- Albany	August 12-13, 2022	\$560.40

District Special Education Plan

BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the District Special Education Plan for school years 2022 through 2024. The Plan must be reviewed and updated biannually.

Superintendent Hearing Officers

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby authorizes the President of the Board of Education to execute contracts with the following individuals to serve as Superintendent Hearing Officers for the 2022-2023 school year: Michael Fasullo, Joseph Fritz, Scott Hartman, H. Joseph Silva and Jose Suarez; and

BE IT FURTHER RESOLVED that said Hearing Officers shall be remunerated at the rate of \$350 per Hearing, \$225 for a Phase 2 Hearing and in the case of “no shows,” they shall be remunerated at the rate of \$200 per Hearing.

Early College Credit Program

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby authorizes the use of a portion of the Title IV Grants to pay toward the tuition for the Early College Credit Program; and

BE IT FURTHER RESOLVED that the expenditure of the grant funds will be allocated for summer 2022 and throughout the 2022-2023 school year, ending August 31, 2023.

Contract for the Reading and Writing Project Network, LLC

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby authorizes the President of the Board of Education to execute a contract with The Reading and Writing Project Network, LLC. The contract is for The Reading and Writing Project Network, LLC. to provide professional development and site-based coaching for instructional staff at Southwest Elementary School; and

BE IT FURTHER RESOLVED that the term of this Agreement shall commence August 25, 2022, and terminate on August 30, 2023; And the fee, not to exceed \$61,200.00, will be paid through the District’s School Improvement Grant (SIG) funds.

New York/Long Island Cooperative Bidding Program

WHEREAS, various educational and municipal corporations located within the State of New York desire to bid jointly for generally needed services and standardized supply and equipment items; and

WHEREAS, the Brentwood Union Free School District, an educational/municipal

Cooperative Bidding Program- continued

corporation (hereinafter the "Participant") is desirous of selectively participating with other educational and/or municipal corporations in the State of New York in joint bidding in the areas mentioned above pursuant to General Municipal Law §119-o and Education Law 1950; and

WHEREAS, the Participant acknowledges receipt of the Program description inclusive of Educational Data Services standard bid packet and the general conditions relating to said Program; and

WHEREAS, with respect to all activities conducted by the Program, the Participant wishes to delegate to Educational Data Services the responsibility for drafting of bid specifications, advertising for bids, accepting and opening bids, tabulating bids, awarding the bids, and reporting the results to the Participant.

BE IT RESOLVED that the Participant hereby appoints Clarkstown Central School District to represent it and to act as the lead agent in all matters related to the Program as described above; and

BE IT FURTHER RESOLVED that the Participant hereby authorizes Clarkstown Central School District to place all legal advertisements for any required cooperative bidding in Newsday, which is designated as the official newspaper for the Program; and

BE IT FURTHER RESOLVED that this Agreement with the Participant shall be for a term of one (1) year as authorized by General Municipal Law §119-o.2.j.

BE IT FURTHER RESOLVED that the Participant agrees to pay Educational Data Services an annual fee of \$2,000.00 for the Program.

Agreement for School Device Coverage

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves an agreement between Brentwood Union Free School District and School Device Coverage to offer parents the opportunity to purchase insurance at a cost of \$35 to cover accidental damage, loss, and theft for each laptop supplied to their child(ren) during the 2022-2023 school year.

Insurance Agreements

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby authorizes the President of the Board to execute Insurance Agreements with the following transportation companies, as recommended by the New York Schools Insurance Reciprocal (NYSIR)

- Bus Around Town Corp. dba Coachman Luxury Transport
- Hampton Jitney

Official of August 25, 2022

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Contract for Outreach House

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby authorizes the President of the Board of Education to execute a contract with Outreach House. The contract is for Outreach House to provide Brentwood youth with transition services to ensure assimilation into the Outreach school setting; facilitate the development of healthy coping skills for substance abuse and mental health disorders; and facilitate successful transitions back to students' district school; and

BE IT FURTHER RESOLVED that the term of this Agreement shall commence August 25, 2022, and terminate on August 30, 2023; and the fee, not to exceed \$212,424 will be paid through the district's 2022-2023 Title ID grant funds

Contract for Academic Language Learning Institute Inc.

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby authorizes the President of the Board of Education to execute a contract with Academic Language Learning Institute, Inc. The contract is for Academic Language Learning Institute, Inc. to provide Collins Writing Program and The SIOP Model Training at Hemlock Park and Southwest Elementary Schools, and all BUFSD Secondary Schools during the 2022-2023 school year: and

BE IT FURTHER RESOLVED that the term of this Agreement shall commence August 25, 2022, and terminate on August 30, 2023; and the fee, not to exceed \$153,000 will be paid through the district's 2022-2023 Title I School Improvement Grant (SIG) Basic (\$90,000) and Coronavirus Response and Relief Supplemental Appropriations Act – Elementary and Secondary School Emergency Relief (CRRSA-ESSER2) (\$63,000) grant funds.

Authorize the Acceptance of a Certain Grant from the Dormitory Authority of the State of New York

WHEREAS, the Board of Education (the "Board") of the Brentwood Union Free School District (the "District") sought to renovate certain facilities located at its Special Services Building located at 795 Wisconsin Avenue, Bay Shore, NY 11706 ("Special Services Building"); and

WHEREAS, on May 21, 2019, the voters of the District authorized the Board to appropriate and expend \$50,000 in budgetary fund appropriations to finance the renovations at the Special Services Building; and

WHEREAS, the Dormitory Authority of the State of New York ("DASNY") administers capital grant programs on behalf of New York State that support community and economic development; and

Dormitory Authority Grant- continued

WHEREAS, the District has been awarded a SAM grant from DASNY, in the amount of \$50,000.00, to facilitate the renovations of the Special Services Building;

NOW, THEREFORE, BE IT RESOLVED, that the Board votes to authorize the DASNY grant in the amount of \$50,000.00 to be used exclusively for the purpose of renovating the Special Services Building; and be it further

RESOLVED, that the Superintendent of Schools (or his designee), the Assistant Superintendent for Finance and Operations (or her designee), and the District's legal counsel, Bond, Schoeneck & King, PLLC, are authorized to execute a Grant Disbursement Agreement for this purpose on behalf of the Board of Education; and be it further

RESOLVED, that this resolution shall take effect immediately.

Contract for Sensory Lighting and Sound

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby authorizes the President of the Board of Education to execute a contract with Sensory Lighting & Sound Inc. The contract is to provide sale and installation of audio and lighting equipment at North Middle School; and

BE IT FURTHER RESOLVED that the term of this Agreement shall commence August 25, 2022, and terminate on August 30, 2023; And the fee, not to exceed \$28,526.99.00, will be paid through the School Improvement Grant (SIG) Basic funds.

Contract for Literacy Strategies Consulting LLC.

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby authorizes the President of the Board of Education to execute a contract with Literacy Strategies Consulting LLC. The contract is for Literacy Strategies Consulting LLC to provide professional development for administrators and teachers at Loretta Park Elementary School aligned with School Improvement Team (SIT) goals and strategies; and

BE IT FURTHER RESOLVED that the term of this Agreement shall commence August 25, 2022, and terminate on August 23, 2023; and the fee, not to exceed \$63,500 will be paid through the district's Coronavirus Response and Relief Supplemental Appropriations Act – Elementary and Secondary School emergency Relief 2 (CRRSA-ESSER2) funds.

APPOINTMENTS, RESIGNATIONS & LEAVES: CERTIFICATED PERSONNEL

Motion made by Cynthia Ciferri second by Maria Gonzalez-Prescod and **UNANIMOUSLY APPROVED (7-0-0)** the following resolution:

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the Certificated Personnel Action Report below for the August 25, 2022 Board meeting.

No.	Name	Position	Certification Status	Start/End Dates (PEL List, Probationary, Partial Replacement Contracts - Replacement Contracts Extended)	Degree/Step
Probationary Teachers					
1.	Jenny Bernal*	Health	Professional	09/06/22-09/05/26	MA 30 8
2.	Karolina Arevalo Bustillos*	Elementary	Initial	09/06/22-09/05/26	BA 1
3.	Reshma Deendial*	Special Ed.	Initial	09/06/22-09/05/26	MA 15 1
4.	Jackelyn Flores*	Elementary	Initial	09/06/22-09/05/26	BA 2
5.	Jessica Hermann*	Social Studies	Initial	09/06/22-09/05/26	MA 1
6.	Sheena Lecakes*	Special Ed.	Professional	09/06/22-09/05/26	MA 2
7.	Robert Mallimo*	Special Ed.	Initial	09/06/22-09/05/26	BA 1
8.	Julia McCarthy*	Special Ed.	Initial	09/06/22-09/05/26	MA 30 1
9.	Kaydian Perkins*	Special Ed.	Initial	09/06/22-09/05/26	MA 30 3
10.	Leo Soto*	Elementary	Initial	09/06/22-09/05/26	MA 2
11.	Brandi Sanchez*	Music	Initial	09/06/22-09/05/26	BA 1
12.	Veruskka Summers*	Elementary	Initial	09/06/22-09/05/26	MA 3
13.	Brady Wilkins***	Art	Professional	09/06/22-09/05/25 (Prior Tenure Credit)	MA 5
13a.	Michele Daniel*	Librarian	Professional	09/06/22-09/05/26	MA 90 5
13b.	Justine Corio*	Social Worker	Provisional	09/06/22-09/05/26	MA 30 1
Replacement Contract to Probationary from 08/10/22 Board					
14.	William Kunzig*	Physical Ed.	Professional	09/06/22-09/05/26	MA 1
Revised Salary form BOE of 07/20/22					
15.	Erica Chesler***	Special Ed.	Professional	09/06/22-09/05/25 (Prior Tenure Credit)	MA 30 5
16.	Jeremy Conroy*	Special Ed.	Initial	09/06/22-09/05/26	MA 30 1
Resignation					
17.	Fediana Camilo	Elementary		08/04/22	MA 30
Permanent Substitute Resignation					
18.	Mary Kaplan	Physical Ed.		06/30/22	
Leave of Absence					
19.	Ingrid Citrin	Special Ed. Teacher to Dept. Head		09/06/22-06/30/23	MA 90 25
20.	Richard Gonzalez	Physical Ed.		09/01/22-06/30/23	MA 6
Evening HS/ENL/ABE/HSE/Adult Ed.					
	Phyllis Lynch				
	Jessica O'Brien				
	Gabriel Rivera				
	Abigail Tavarez				

Certificated Personnel – continued

*To be eligible to receive tenure, the probationer must receive composite or overall APPR ratings of either effective or highly effective in at least three of the four preceding years, and if the probationer receives an ineffective composite or overall APPR rating in the final year of the probationary period he/she will not be eligible for tenure at that time.

**The probationary period may be shortened pursuant to Education Law Section 3012 provided that the probationer can demonstrate that he/she received an APPR rating in each of the years preceding the probationary appointment for which the probationer is seeking Jarema credit.

***The probationary period may be shortened pursuant to Education Law Section 3012 because the probationer has received tenure in Brentwood or another school district or BOCES provided that the probationer can demonstrate that he/she received an APPR rating in his/her final year of service in the former tenure area in Brentwood or in his/her final year of service in the other school district or BOCES.

APPOINTMENTS, RESIGNATIONS & LEAVES: NON- CERTIFICATED PERSONNEL

Motion made by Maria Malave, second by Simone Holder-Daniel to approve the Non Certificated Personnel listed below.

For the motion: Julia Burgos, Cynthia Ciferri, Hassan Ahmed, Maria Gonzalez-Prescod, Simone Holder-Daniel and Maria Malave.

Abstain: Eileen Felix

Motion passes 6-0-1

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the Non-Certificated Personnel Action Report below for the August 25, 2022 Board meeting:

No.	Name	Position	Reason	Effective Date
Teaching Assistants: Leave of Absence				
1.	Emmie Cumberbatch	Instructional TA, 6 hours daily	LOA effective 09/06/22-06/30/23	
2.	Laurea Martinez	Instructional TA, 6 hours daily	LOA effective 09/06/22-01/31/23	
3.	Paula Dennis	Instructional TA, 6 hours daily	LOA effective 09/06/22-10/30/22	
Teaching Assistants: Resignations/Retirements				
4.	David Sheridan	Instructional TA, 6 hours daily	Resignation	08/17/22
5.	Lydia Russo	Special Ed. TA, 6 hours daily	Resignation	08/16/22

Non-Certificated Personnel- continued

No.	Name	Position	Reason	Effective Date
Teaching Assistants: Per Diem Substitutes				
6.	Jaelyn Zapata Bravo			09/07/22
7.	Matthew Noble			09/07/22
8.	David Sheridan			09/07/22
Teacher Assistants: Per Diem Resignations/Terminations				
9.	Danielle Terrible			08/12/22
School Monitors: Appointments				
10.	Dina Borda	School Monitor, 4 hours	Revision to effective date from June BOE Mtg.	09/01/22
School Monitors: Reclassification				
11.	Vanessa Sevilla	School Health Aide, 6 hrs.	Revision to effective date from June BOE Mtg.	09/01/22
School Monitors: Leave of Absence				
12.	Rosa Escalera	Bus Monitor, 4 hours	LOA effective 09/01/22	
13.	Afshan Rashid	School Monitor, 4.25 hours	LOA effective 09/01/22	
School Monitors: Resignations/Retirements				
14.	Juana Fajardo Barco	Bus Monitor, 4 hours	Resignation	09/01/22
15.	Jade Greco	1:1 Health Aide, 6 hours	Resignation	09/01/22
16.	Giovanni Mejia	Health Aide, 6 hours	Resignation	03/28/22
17.	Carol Monaghan	Bus Monitor, 6 hours	Retirement	08/19/22
Security: Appointments				
18.	Zodie Bisumber	Part Time 10-Month Guard	Replacement	09/01/22
Buildings and Grounds Employees: Appointments				
19.	Elmer Espinoza	Custodial Worker I – Part Time	Replacement	TBD
20.	Joseph Felix	Custodial Worker I – Part Time	Replacement	TBD
Buildings and Grounds Employees: Reclassifications				
20a.	Anthony Sancetta	Driver Messenger	Replacement	08/29/22
Buildings and Ground Employees: Resignations/Retirements				
21.	Casey Acosta	Custodial Worker I – N+	Resignation	08/09/22
22.	Andre Garced	Custodial Worker I – N	Resignation	08/13/22
22a.	Stephen Ramnarace	Custodial Worker I – N	Resignation	08/22/22
Buildings and Grounds Employees: Removal of Appointment				
23.	Jose Feliciano	Custodial Worker I – Part Time	Removal of appt. from 05/19/22	
Registered Nurses: Resignations/Retirements				
24.	Mary Ann Sagritalo	Registered Nurse	Resignation	09/03/22
Per Diem Substitutes: Security				
	Angel Nunez			08/18/22

CREATION OF SPECIAL EDUCATION TRANSITION COORDINATOR POSTITION

Motion made by Hassan Ahmed, second by Cynthia Ciferri and **UNANIMOUSLY APPROVED (7-0-0)** the following resolution:

BE IT RESOLVED, that the Board of Education hereby creates a new position of Special Education Transition Coordinator effective August 25, 2022: and

Special Education Transition Coordinator- continued

BE IT FURTHER RESOLVED that the newly created position shall be a 10.5-month, full-time position which shall be accreted to the Brentwood Principals and Supervisors Organization (BPSO); and

BE IT FURTHER RESOLVED that effective August 25, 2022, the Table of Organization shall be amended to reflect the Special Education Transition Coordinator shall report to the Assistant Superintendent of Special Services.

CREATION OF ACCOUNT CLERK POSITION-INFORMATION AND TECHNOLOGY OFFICE

Motion made by Hassan Ahmed, second by Maria Malave and **UNANIMOUSLY APPROVED (7-0-0)** the following resolution:

BE IT RESOLVED, that the Board of Education hereby creates a new position of Account Clerk effective August 25, 2022: and

BE IT FURTHER RESOLVED that the newly created position shall be a 12-month, full-time position which shall be accreted to the Brentwood Clerical Association; and

BE IT FURTHER RESOLVED that effective August 25, 2022, the Table of Organization shall be amended to reflect the Account Clerk shall report to the Network and Systems Coordinator.

ADMINISTRATIVE TABLE OF ORGANIZATION- ASSISTANT PRINCIPAL, SECONDARY

Motion made by Julia Burgos, second by Hassan Ahmed and **UNANIMOUSLY APPROVED (6-0-0)** the following resolution:

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby appoints, Kathleen Hudzik, as an Assistant Principal, Secondary, for a four (4) year probationary period, effective August 29, 2022, through August 28, 2026, at a salary as set forth in the negotiated agreement between the Brentwood Union Free School District and the Brentwood Principals and Supervisors Organization (BPSO).

ADMINISTRATIVE TABLE OF ORGANIZATION- ASSISTANT PRINCIPAL, ELEMENTARY

Motion made by Hassan Ahmed, second by Cynthia Ciferri and **UNANIMOUSLY APPROVED (7-0-0)** the following resolution:

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby appoints, Nadine Scott, as an Assistant Principal, Elementary, for a four (4) year probationary period, effective August 29, 2022, through August 28, 2026, at a salary as set forth in the negotiated agreement between the Brentwood Union Free School District and the Brentwood Principals and Supervisors Organization (BPSO).

ADMINISTRATIVE TABLE OF ORGANIZATION- ASSISTANT PRINCIPAL, ELEMENTARY

Motion made by Simone Holder-Daniel, second by Cynthia Ciferri and **UNANIMOUSLY APPROVED (7-0-0)** to table the Assistant Principal, Elementary.

ADMINISTRATIVE TABLE OF ORGANIZATION- SPECIAL EDUCATION TRANSITION COORDINATOR

Motion made by Maria Malave, second by Hassan Ahmed and **UNANIMOUSLY APPROVED (7-0-0)** the following resolution:

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby appoints, Karen Gross, as a Special Education Transition Coordinator, for a four (4) year probationary period, effective August 29, 2022, through August 28, 2026, at a salary as set forth in the negotiated agreement between the Brentwood Union Free School District and the Brentwood Principals and Supervisors Organization (BPSO).

ADJOURNMENT

Motion made by Maria Gonzalez-Prescod, second by Cynthia Ciferri and **UNANIMOUSLY APPROVED (7-0-0)** to adjourn the meeting at 9:06 p.m.

Respectfully Submitted



Kathleen Hoey
District Clerk

Approved by the
Board of Education
on September 15, 2022