

BRENTWOOD UNION FREE SCHOOL DISTRICT  
Brentwood, NY



Board of Education  
Special Meeting/Third Informal Budget Workshop  
Wednesday,  
March 6, 2024  
6:30 p.m.

1. Call to Order:

Ms. Eileen Felix, Board of Education President, will preside.

2. Pledge to the Flag

3. Special Meeting

B.2. Items for Action or Discussion

B.2.a. Order of Business

A motion would be in order to adopt the resolution as follows:

BE IT RESOLVED, that the Board of Education hereby suspends the order of Business for this meeting and this meeting only according by Policy 2350.

Motion made by \_\_\_\_\_  
Second by \_\_\_\_\_  
Vote: Yes \_\_\_\_\_ No \_\_\_\_\_  
Abstain \_\_\_\_\_ Absent \_\_\_\_\_

**B.2.b. Negative Declaration Resolution for  
Purchase of 1734 Brentwood Road**

A motion would be in order to adopt the resolution as follows:

**RESOLUTION  
of the  
BOARD OF EDUCATION OF THE  
BRENTWOOD UNION FREE SCHOOL DISTRICT**

*Determining that Purchase of Real Property at 1734 Brentwood Road for District  
Purposes Will Not Have a Significant Adverse Environmental Impact*

**WHEREAS**, the Brentwood Union Free School District (the “District”) is proposing to purchase certain real property in the Town of Islip, County of Suffolk identified as Tax Map Parcel No. 160.-2-71 and more commonly known as 1734 Brentwood Road (the “Premises”) for future use for District purposes (the “Action”); and

**WHEREAS**, the Premises is approximately 1.77 acres in size and improved with a vacant 15,724± square foot, one-story on slab, masonry constructed church and community facility building; and

**WHEREAS**, the Action involves no physical disturbance of land or modifications to the interior or exterior of the buildings on the Premises; and

**WHEREAS**, the District desires to comply with the New York State Environmental Quality Review Act (“SEQRA”), as set forth in Article 8 of the New York State Environmental Conservation Law, and the requirements of the implementing regulations set forth at 6 NYCRR Part 617 (the “Regulations”), with respect to the Action and to determine whether undertaking the Action may have a significant adverse environmental impact; and

**WHEREAS**, in furtherance of this objective, the District prepared a Short Environmental Assessment Form (the “EAF”) and, by resolution dated January 18, 2024, the District declared its intention to serve as “lead agency” (as that term is defined in the Regulations) for purposes of undertaking a coordinated review of the Action under SEQRA; and

**WHEREAS**, pursuant to the Regulations, the District caused a letter and Part 1 of the EAF to be sent for review and comment to each “involved agency” (as that term is defined in the Regulations) indicating the District’s intention to serve as lead agency and to complete the coordinated review of the Project in accordance with Section 617.6 of the Regulations; and

**WHEREAS**, pursuant to the Regulations, the District has considered the significance of the potential environmental impacts of the Action by (a) using the criteria specified in Section 617.7 of the Regulations, and (b) examining the EAF for the Action together with other available supporting information to identify the relevant areas of environmental concern, and (c) thoroughly analyzing the identified areas of relevant environmental concern.

**B.2.b. Negative Declaration Resolution for  
Purchase of 1734 Brentwood Road - Continued**

**NOW, THEREFORE, BE IT RESOLVED, THAT:**

Based upon an examination of the EAF and other available supporting information, and considering both the magnitude and importance of each relevant area of environmental concern, and based further upon the District's knowledge of the area surrounding the Action and such further investigation of the Action and its potential environmental impacts as the District has deemed appropriate, the District makes the following findings and determinations:

1. The Action is described above and in the EAF; and
2. The Action constitutes an "Unlisted action" (as the quoted term is defined in the Regulations);
3. The District has completed Part 2 and Part 3 of the short EAF as required by the Regulations and has determined that no significant adverse environmental impacts are noted in the EAF for the Action and none are known to the District; and
4. Therefore, the District hereby determines that the Action will not have a significant adverse environmental impact, and the District will not require the preparation of an environmental impact statement with respect to the Action; and
5. The information available concerning the Action was sufficient for the Board to make its determination; and
6. As a consequence of the foregoing, the District approves the attached Negative Declaration and authorizes the Superintendent to cause the Negative Declaration to be filed and distributed in accordance with SEQRA and the Regulations, and to maintain copies of the Negative Declaration in the District office in a file that will be readily accessible to the public; and
7. A copy of the EAF and this resolution shall be provided to the New York State Education Department; and
8. The District will continue to comply with the New York State Education Department Guidelines for School District Implementation of the State Environmental Quality Review (SEQR) and Associated Changes in the SED Building Permit Process, which requires consultation with the New York State Office of Parks, Recreation and Historic Preservation.

Motion made by \_\_\_\_\_  
Second by \_\_\_\_\_  
Vote: Yes \_\_\_\_\_ No \_\_\_\_\_  
Abstain \_\_\_\_\_ Absent \_\_\_\_\_

**B.2.c. Purchase and Sale Agreement by and between  
WT Cogic, Inc. and Brentwood Union Free School District**

A motion would be in order to adopt the resolution as follows:

**RESOLUTION  
of the  
BOARD OF EDUCATION OF THE  
BRENTWOOD UNION FREE SCHOOL DISTRICT**

*To Approve Entering into a Purchase and Sale Agreement  
for the Purchase of the Real Property Located at  
1734 Brentwood Road, Brentwood, New York*

**WHEREAS**, the Board of Education of the Brentwood Union Free School District (the “Board” and the “District,” respectively) is proposing to purchase certain real property in the Town of Islip, County of Suffolk identified as Tax Map Parcel No. 160.-2-71 and more commonly known as 1734 Brentwood Road (the “Premises”) from WT Cogic Inc. (“Seller”) for future use for District purposes; and

**WHEREAS**, the District proposes to purchase the Premises pursuant to the terms, conditions, and contingencies of that certain proposed Purchase and Sale Agreement; and

**WHEREAS**, the District has obtained a property appraisal that reflects the fair market value of the Premises; and

**WHEREAS**, the District has complied with the New York State Environmental Quality Review Act (“SEQRA”), as set forth in Article 8 of the New York State Environmental Conservation Law, and the requirements of the implementing regulations set forth at 6 NYCRR Part 617 (the “Regulations”), with respect to the proposed purchase and determined that the purchase of the Premises will not have a significant adverse environmental impact; and

**WHEREAS**, the District will require voter approval to purchase the Premises.

**NOW, THEREFORE, BE IT RESOLVED** by the Board that:

1. The Board finds that the acquisition of the Premises is in the best interest of the District.
2. The purchase price represents the fair market value of the Premises based upon current market conditions.
3. Prior to closing on the Premises, the District shall obtain the approval of the eligible voters of the District.
4. The Superintendent and/or members of the Board, as appropriate or as otherwise required by law, are hereby authorized, empowered, and directed to execute the Purchase and Sale Agreement and to execute and deliver such documents and take all such action on behalf of the District as may be deemed necessary, appropriate, or advisable to carry out the intent or purposes of the foregoing resolutions.

**B.2.c. Purchase and Sale Agreement by and between  
WT Cogic, Inc. and Brentwood Union Free School District – Continued**

5. The execution, delivery and performance by the Superintendent, and/or members of the Board, as appropriate or as otherwise required by law, for and on behalf of the District, of all such further instruments and documents required in connection with the sale of the Premises, each in form and substance approved by the Superintendent, and/or members of the Board, as appropriate or as otherwise required by law, his or her signature thereon being conclusive evidence of such approval, are hereby in all respects approved, adopted and authorized by and on behalf of the District.
6. The foregoing resolutions shall remain in full force and effect until a copy of a subsequent resolution revoking or amending them, duly certified by the proper officers of the Board, shall be made by the Board.
7. This resolution shall be effective immediately.

Motion made by \_\_\_\_\_  
 Second by \_\_\_\_\_  
 Vote: Yes \_\_\_\_\_ No \_\_\_\_\_  
 Abstain \_\_\_\_\_ Absent \_\_\_\_\_

**B.2.d. Overnight Field Trip**

A motion would be in order to adopt the resolution as follows:

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the following overnight field trip:

Field Trips	Dates	No. of Students	Chaperones	Cost
<b>Freshman Campus Trip:</b> Youth & Government Trip (2-night stay) <b>Transportation:</b> Coachman 631.390.9003 <b>Accommodations:</b> Desmond Hotel 660 Albany Shaker Rd., Albany, NY	Depart Freshman Campus on Friday, March 22, 2024, at 6:00 a.m. Arriving at Desmond Hotel at approx. 11:30 a.m. Leaving Desmond Hotel Sunday, March 24, 2024, at 12:00 p.m. and returning to Freshman Campus at approx. 4:30 p.m.	25 students	M. Drum I. Urquiza J. Hermann M. Castillo	Cost per student \$475  All expenses to be paid through ARP Lost Instructional Time Grant

BE IT FURTHER RESOLVED that all students will be required to make up any work missed due to this activity and the submission of appropriate permission slips by parent/guardian will be required.

Motion made by \_\_\_\_\_  
 Second by \_\_\_\_\_  
 Vote: Yes \_\_\_\_\_ No \_\_\_\_\_  
 Abstain \_\_\_\_\_ Absent \_\_\_\_\_

**D.1. Separate Voting Items**

**D.1.a. Appointments, Resignations & Leaves:  
Certificated Personnel**

A motion would be in order to adopt the resolution as follows:

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the Certificated Personnel Action Report contained in the Board packet for the March 06, 2024, Special Board meeting.

No.	Name	Position	Certification Status	Start/End Dates (PEL List, Probationary, Partial Replacement Contracts - Replacement Contracts Extended, Permanent Substitutes)	Step
<b>Probationary Contracts</b>					
1.	Samantha Levan	Physical Ed.	Initial	01/02/24-05/31/24	
<b>Athletic Coaches/Advisors (Varsity, JV, JV9)</b>					
2.	Cesar Ramos	JV9 Baseball Coach			C2-5
3.	Jared Hudson	South Middle Boys Lacrosse Coach			D1-4
4.	Jessica Romero	Varsity Girls Lacrosse Coach			C1-5
5.	Judith Romero	Asst. Varsity Girls Lacrosse Coach			C2-5
6.	Julisa Acosta	West Middle Girls Lacrosse Coach			D1-4
7.	Pricilla Rivera	Varsity Softball Asst. Coach			C2-2
8.	Brianne Murillo	Varsity Softball Asst. Coach			C2-2
9.	Thomas Flocco	JV Tennis Coach			C2-3
10.	Judith Daniels	Varsity Boys Track Coach			C1-5
11.	Norman Daniels	Varsity Girls Track Coach			C1-5
12.	John Rueb	Unified Basketball Coach			D1-4
13.	Meghan McNicholas	Unified Basketball Coach			D1-4
14.	Johkari Royal	West Middle Boys Spring Track Coach			D1-2
15.	Travis Calderon	North Middle Wrestling Coach			D1-1
16.	Josue Mendez	East Middle Wrestling Coach			D1-2

Motion made by \_\_\_\_\_

Second by \_\_\_\_\_

Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

Abstain \_\_\_\_\_ Absent \_\_\_\_\_

**D.1.b. Appointments, Resignations & Leaves:  
Non-Certificated Personnel**

A motion would be in order to adopt the resolution as follows:

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the Non-Certificated Personnel Action Report contained in the Board packet for the March 06, 2024, Special Board meeting.

No.	Name	Position	Reason	Effective Date
<b>Buildings and Grounds Employees: Resignations/Retirements</b>				
1.	Armando Cardona, Jr.	Custodial Worker I–Part Time	Resignation	02/29/24
2.	Patrick Mastrocinque	Custodial Worker I – N	Retirement	02/28/24
3.	John Rueb III	Chief Custodian	Retirement	03/23/24

Motion made by \_\_\_\_\_  
 Second by \_\_\_\_\_  
 Vote: Yes \_\_\_\_\_ No \_\_\_\_\_  
 Abstain \_\_\_\_\_ Absent \_\_\_\_\_

**4. Third Informal Budget Workshop**

Code	Topic
2200	Special Services
2800	2815 Health Services
	2820 Psychological Services
	2825 Social Work Services

**Motion to Adjourn**