



Paul Nolan
 Director of Funded Programs

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To: All Parents and Guardians of Students Attending Title I Schools
From: Paul Nolan, ^{PAN} Director of Funded Programs
Date: November 24, 2010
Subject: Teacher Qualifications

As a parent/guardian of a student attending a school that is receiving Title I funding, you have the right to know the professional qualifications of the teachers who instruct your child.

Federal law requires the District to provide you with this information in a timely manner if you request it. Specifically, you have the right to request the following information about each of your child's classroom teachers:

- Whether the teacher meets the State qualifications and licensing criteria for the grades and subjects he or she teaches.
- Whether the teacher is teaching under emergency or provisional status because of special circumstances.
- The teacher's college major, whether the teacher has any advanced degrees, and the field of discipline of the certification or degree.

In addition, if your child receives services from teacher assistants, you can request their qualifications.

If you would like to receive this information, please complete the form below and mail it to: Mr. John Agostini, Coordinator of Human Resources, Brentwood UFSD, 52 Third Avenue, Brentwood, NY 11717.

Please Print

Your name	Last:	First:
Your child's name	Last:	First:
Your child's school		
Name of child's teacher(s)	Last:	First:
	Last:	First:
	Last:	First:
	Last:	First:
Name of child's teacher assistant(s)	Last:	First:
	Last:	First:
Your address	Street:	
	City:	Zip: